

January 3, 2022

Minutes of the regular meeting of the city council of the City of Kingsford, County of Dickinson, and State of Michigan.

A regular meeting of the Kingsford City Council was held on Monday, January 3, 2022 at 6:30pm in the council chambers at City Hall.

Roll Call: Present: Councilmembers Flaminio, Groeneveld, Remer and Baldinelli
Absent: Councilmember Dixon-Miller

Also present were City Manager Mike Stelmaszek, City Attorney Bruce Brouillette, Public Safety Director Brian Metras, Treasurer Holly Palmer, Deputy Clerk Tanya Hiltonen, Maggie Lanthier [The Daily News], Jeff Bal [GEI Consultants] and Ryan Morgan [GEI Consultants].

The pledge of allegiance was stated.

A motion was made by Councilmember Baldinelli and supported by Councilmember Flaminio to approve the December 20, 2021 City Council Meeting minutes with the amendment of adding language to reflect Mayor Remer will remain on the Citizens' Advisory Committee and will not be a member of the Personnel Committee and Councilmember Groeneveld will remain on the Personnel Committee and will not be a member of the Citizens' Advisory Committee.
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Groeneveld and supported by Councilmember Baldinelli to approve the agenda.
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Flaminio and supported by Councilmember Groeneveld to approve the invoices for December 21, 2021 through January 3, 2022 in the amount of \$132,742.13.
ALL AYES. NO NAYS. MOTION CARRIED.

The consent agenda consisted of the following:

- Public Works Report – December 2021. We will be putting bids out for a sidewalk sweeper/plow equipment machine with multiple attachments for non-residential area use.

A motion was made by Councilmember Baldinelli and supported by Councilmember Groeneveld to receive and place on file the consent agenda.
ALL AYES. NO NAYS. MOTION CARRIED.

There was no Public Comment at this time.

The only item under Communications was the Michigan Municipal Risk Management Authority (MMRMA) 2021 Annual Report.

A motion was made by Councilmember Baldinelli and supported by Councilmember Flaminio to receive and place on file the MMRMA Annual Report 2021.
ALL AYES. NO NAYS. MOTION CARRIED.

The Manager's Report was presented by Stelmaszek.

- o The 2021 Annual Archery deer hunt was completed on January 1, 2022. Twelve (12) deer have been harvested.
- o Jeff Demuri and Mark Harper have passed the S4 test for water system maintenance as required by EGLE.
- o The Annual Health Care (OPEB) Report and the annual pension report (form 5572) are completed. For the 2021 Fiscal year the P & F and MERS Pension funding levels were determined to be 137.8% and 62.5% respectively; with both levels above the 60% threshold set by the state that would trigger the requirement issued by the Department of Treasury to submit an action plan to mitigate the deficiency. In regards to the MERS pension, this is up from 60.7% in 2020 and 58.8% in 2019 (2019 year did trigger the requirement of an action plan but since we are moving in the right direction).
- o Treasurer Palmer has made a training request to attend a one day in person class in Marquette for using "Quickbooks" software. The NMPSA member cost is \$40. This training is needed for her position as Treasurer for the City of Kingsford Centennial Committee and will add to her skill set as the City Treasurer. The class is held on January 19, 2022. The request includes an overnight accommodation.
A motion was made by Councilmember Flaminio and supported by Mayor Remer to approve the Quickbooks training request.
ALL AYES. NO NAYS. MOTION CARRIED.
- o Next council meeting will be held on Tuesday, January 18, 2022 due to Martin Luther King Jr. holiday.
- o The application timeframe for the Administrative Assistant/Accounts Payable position ended today. We have eight (8) candidates.

- o There is an area leaders/elected officials town hall meeting at Breitung Township Hall on Wednesday, January 5th starting at 2:30 pm. The meeting is hosted by State Senator Ed McBroom and State Representative Beau LaFave.

A motion was made by Councilmember Baldinelli and supported by Councilmember Groeneveld to receive and place on file the January 3, 2022 Manager's Report.
ALL AYES. NO NAYS. MOTION CARRIED.

The only item under Old Business was the "Intent to Apply" Application for DWRF Funding with State for Heights Project. City Manager Stelmaszek and DPW Superintendent Demuri met with GEI Consultants to discuss the application. Ryan Morgan of GEI Consultants did a brief presentation on the funding application process for the city council to consider. This includes the Heights project water line replacement and added fire hydrant replacement as well because it is becoming more of a challenge to get replacement parts for older fire hydrants. The cost was originally expected to be \$3.6 million now it is expected to cost \$4 million; however, these numbers may be adjusted as the process continues. There will be funding available for a project such as this and there may be opportunity to have principal loan forgiveness through the State Revolving Fund if the city is determined to be a disadvantaged community. The deadline to submit is the end of January 2022. GEI has the documents ready for submittal (ITA form). It was noted that it is a challenge at this time to try and receive grant monies through Rural Development due to various reasons. The project outlook to begin is in the timeframe of Spring 2023.

A motion was made by Councilmember Baldinelli and supported by Councilmember Groeneveld to authorize the City Manager and Mayor to sign whatever documents are necessary to complete and submit the "Intent to Apply" Application required for DWRF Funding through the State for the Heights project.
ALL AYES. NO NAYS. MOTION CARRIED.

There were no scheduled public hearings.

There was no public comment.

Under Councilmember's Privilege, Councilmember Baldinelli stated it was a quiet weekend, Councilmember Flaminio was questioning the stages of the Heights Project in regards to road access, and Mayor Remer said to stay safe and have a good week.

There being no further business, a motion was made by Councilmember Baldinelli and supported by Councilmember Flaminio to adjourn the meeting. Meeting adjourned at 7:02 pm.
ALL AYES. NO NAYS. MOTION CARRIED.



Mayor



Clerk