

City of Kingsford  
Regular Council Meeting, City Hall Council Chambers  
Tuesday, September 19th, 2022 6:30 p.m.

A regular meeting of the Kingsford City Council was held on Tuesday, September 19th, 2022 at 6:30 p.m. in the council chambers at City Hall.

**Roll Call:** **Present:** Dixon-Miller, Remer, Baldinelli, Flaminio, Groeneveld  
**Absent:**

Also present were: City Manager Michael Stelmaszek and Treasurer Holly Palmer

The pledge of allegiance was recited by all.

**Approval of Minutes:** **Motion** by Flaminio; **second** by Baldinelli to approve the September 6th, 2022 City Council meeting minutes.

**Vote: Unanimous, motion carried.**

**Approval of Agenda:** **Motion** by Groeneveld; **second** by Dixon-Miller to approve the agenda as amended.

**Vote: Unanimous, motion carried.**

**Approval of Invoices:** **Motion** by Baldinelli; **second** by Remer to approve the invoices for September 7th, 2022 through September 19th, 2022 in the amount of \$255,392.41

**Vote: Unanimous, motion carried.**

**Consent Agenda:**

- A. Public Safety Report – August 2022
- B. Treasurer’s Report – August 2022
- C. Centennial Committee Minutes – August 2022

**Motion** by Baldinelli; **second** by Flaminio to receive and place on file the consent agenda.

**Vote: Unanimous, motion carried.**

**Public Comment:** None.

**Communications:**

- A. Northern Michigan Public Service Academy (NMPSA) Membership Renewal – Stelmaszek went over the NMPSA membership, the benefits we have with it and requested that we renew it.

**Motion** by Flaminio; **second** by Baldinelli to approve renewing the NMPSA membership for 2023 calendar year.

**Vote: Unanimous, motion carried.**

- B. KHS 2022 Ad Request for Volleyball District Official Souvenir Program – Stelmaszek went over the request by Royal Publishing noting that this wasn’t a request directly from Kingsford High School and questioned the precedent this would set. Baldinelli asked if a request could be made to list the Kingsford Centennial on the banner and mentioned it may be a good way to promote it. Stelmaszek agreed and will look into adding the Kingsford Centennial to the banner.

**Motion** by Flaminio; **second** by Baldinelli to approve the KHS 2022 Ad Request.

**Vote: Unanimous, motion carried.**

**Manager’s Report:**

1. The low bid for the truck blade was Truck Equipment at \$14,784.00. It met the specifications and will be purchased through them.
2. The sale of the Ride North property to Kwik Trip went through. With their site plan already approved, there should be some movement in the development of the property.
3. The city closed last Thursday on the North Pyle drive lot #109 and #113. The City Attorney is working on the next sale of lot #117.
4. Rural Development approved the Squad Car Grant. The next step is to order the car and then outfit it once it is received.
5. Work is underway on the Westwood resurfacing project. All residential access lines on Westwood Ave (Total of 21) from Woodward to Brookfield will be replaced in the weeks to come and the resurfacing will take place in Spring.
6. Vacancy in Public Safety (Added to Manager’s Report) – Stelmaszek went over the conditional offer of employment to Jonathan Cvengros.
7. Jeff DeMuri and Jim Stearns would like to attend the Michigan Rural Water Association (MRWA) conference on October 12<sup>th</sup> & 13<sup>th</sup> at the Pine Mountain Resort. The cost will be \$300. Stelmaszek requested approval from the council to send both Jeff and Jim to the conference.

**Motion** by Remer; **second** by Groeneveld to approve the conference and cost for Jeff and Jim to attend the conference.

**Vote: Unanimous, motion carried.**

8. On Wednesday September 21<sup>st</sup>, 2022, there will be a one-day accreditation class for election workers. As part of Jennifer Freeman’s job description and responsibilities Stelmaszek requested that the council approve her attendance for the training along with her travel expenses.

**Motion** by Flaminio; **second** by Baldinelli to approve the one-day training and travel expenses for Jennifer.

**Vote: Unanimous, motion carried.**

**Motion** by Baldinelli; **second** by Groeneveld to receive and place on file the Manager’s Report.

**Vote: Unanimous, motion carried.**

**Unfinished Business:** None.

New Business:

- A. Public Safety Director Retirement Letter – Director Metras has submitted a retirement letter with a date of February 3<sup>rd</sup>, 2023 for retirement. With so much advance notice, Stelmaszek is requesting approval to work with the Personnel Committee and Civil Service Commission to promote a replacement and fill the entry level vacancy created by the departure of Director Metras. Once a replacement is selected Director Metras will use his remaining time with Kingsford Public Safety to train his replacement and prepare for the transition.

**Motion** by Remer; **second** by Groeneveld to allow Stelmaszek to work with the Personnel Committee and Civil Service Commission to promote a replacement and fill the entry level vacancy in the department.

**Vote: Unanimous, motion carried.**

- B. Public Safety Director Wage Resolution #2022/9/19.1 – There are issues with the directors pay that need to be addressed at this time. Stelmaszek received input that there is so little difference between the director’s rate of pay and the pay for the Lieutenant that the better of the two positions is Lieutenant because of the work schedule, closeness in pay and less responsibility. The wage resolution increases the start pay for the Public Safety Director to match the top pay for Lieutenant, and increases one year and two-year rates by \$750 each year making top pay more than \$1500 more than it currently is. Stelmaszek requested approval on resolution #2022/9/19.1

**Motion** by Groeneveld; **second** by Flaminio to pass resolution #2022/9/19.1.

**Roll Call: Yes – Dixon Miller, Remer, Baldinelli, Flaminio, Groeneveld**

**No- None.**

- C. Fireworks request at October 21<sup>st</sup>, 2022 KHS Football Game - A request was received to have fireworks at the October 21<sup>st</sup>, KHS football game. All of the appropriate insurance paperwork has been received. Stelmaszek requested approval from the council to allow for the fireworks.

**Motion** by Baldinelli; **second** by Groeneveld to approve the fireworks at the football game.

**Vote: Unanimous, motion carried.**

- D. Council Email – Remer brought up the idea of having an email for council members to receive feed back or comments from residents. A lengthy discussion took place with many opposing the idea due to possible liability issues. Stelmaszek stated that anyone that is interested in receiving a city-issued email let him know and that more discussion would go into it.

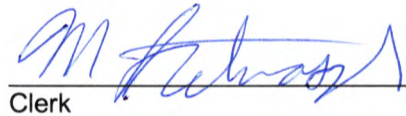
Public Hearings: None.

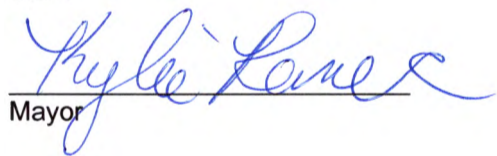
Public Comment: None.

Councilmember’s Privilege: Groeneveld and Dixon-Miller thanks Director Metras for his service.

Adjournment: **Motion** by Groeneveld; **second** by Dixon-Miller to adjourn the meeting. Meeting adjourned at 7:17 PM.

**Vote: Unanimous, motion carried**

  
Clerk

  
Mayor