

City of Kingsford
Regular Council Meeting, City Hall Council Chambers
Monday, October 17th, 2022 6:30 p.m.

A regular meeting of the Kingsford City Council was held on Monday, October 17th, 2022 at 6:30 p.m. in the council chambers at City Hall.

Roll Call: Present: Dixon-Miller, Remer, Baldinelli, Flaminio & Groeneveld
Absent:

Also present were: City Manager Michael Stelmaszek, Maggie Lanthier [The Daily News] and Floyd Lindholm

The pledge of allegiance was recited by all.

Approval of Minutes: Motion by Baldinelli; second by Groeneveld approve the September 19th, 2022 City Council Meeting Minutes.

Vote: Unanimous, motion carried.

Motion by Groeneveld; second by Flaminio to approve the October 3rd, 2022 City Council Meeting Minutes as amended.

Vote: Unanimous, motion carried.

Approval of Agenda: Motion by Dixon-Miller; second by Baldinelli to approve the agenda as is.

Vote: Unanimous, motion carried.

Approval of Invoices: Motion by Dixon-Miller; second by Flaminio to approve the invoices for October 4th, 2022 through October 17th, 2022 in the amount of \$242,213.39

Vote: Unanimous, motion carried.

Consent Agenda:

- A. Public Safety Report – September 2022
- B. Treasurer's Report – September 2022

- Holly Palmer has requested to attend a virtual training held by the Michigan Municipal Treasurer's Association on November 3rd from 8am to 2:30pm. The cost is \$99.00 for the day. Stelmaszek requested council approval for Holly to attend the training virtually.

Motion by Baldinelli; second by Groeneveld to approve to approve the training for Holly Palmer.

Vote: Unanimous, motion carried.

- C. Centennial Committee Minutes – September 2022

Motion by Flaminio; second by Dixon-Miller to receive and place on file the consent agenda.

Vote: Unanimous, motion carried.

Public Comment: None.

Communications: None.

Manager's Report:

1. We currently have 10 hunters participating in the Annual City Hunt. They have taken 8 deer.
2. Scott Sternhagen and others from CliftonLarsonAllen (CLA) were at the City Hall for (4) days last week gathering information for the Annual Audit.
3. The fall faze of the Westwood Project is a little over half complete.
4. We have three candidates for the position of Public Safety Director. Sgt. Rutter, Sgt. Olsen & Sgt. Wood have submitted applications. Stelmaszek to keep council updated on the outcome of the promotion process.
5. The city is currently keeping track of Capital Assets for the City, Water and Sewer funds using a spreadsheet. Our new auditors found this methodology problematic for their process and to be outside the scope of their audit. They use a software program called "Depreciation Solutions" to monitor Capital Assets and encouraged the city to use this software for our Capital Assets under their license for no additional cost. There was a \$1,500.00 one-time-fee to set up the software and enter the data. CLA requested to receive authorization to start the data entry last week. Because this was time sanative and needed service to receive, Stelmaszek authorized the \$1,500.00 expense and CLA is expediting the work.
6. The State Revolving Fund has come out with the final "Intended Use Plan" for fiscal year 2023 in the category of Drinking Water (see attached plan). In attachment #2 at the end of the plan, the City of Kingsford is listed to receive \$5,310,000 (75%) of the \$7,080,000 water main/access line (Heights) project in the form of a grant and the remaining 25% in the form of a low interest loan.

Motion by Groeneveld; second by Baldinelli to receive and place on file the Manager's Report.

Vote: Unanimous, motion carried.

Unfinished Business:

- A. None.

New Business:

- A. 2024 Intent to Apply for Drinking Water Project Funding (DWSRF), Sewer Project Funding (CWSRF), and Storm Water Separation Project Funding (CWSRF) from State Revolving Fund. – At a maximum the city will be allowed three ITA's in the three different categories; Drinking water, Sewer & Storm Water Separation. They are due by the end of the month. For 2024 the city will not be allowed to increase our project size but we will be allowed to lower it from what is proposed in

our ITA's. the ITA commitment is also non-binding. In order to keep all or options open while we are looking for the best projects in a still to be determined scoring process. Stelmaszek requested Council approval to submit an ITA in the DWSRF category not to exceed 10 million dollars, a second ITA under CWSRF category for a sewer project not to exceed 5 million dollars and a third ITA under the SWSRF category for a storm water separation project not to exceed 5 million dollars.

Motion by Flaminio; **second** by Dixon-Miller to approve the ITA in the DWSRF category not to exceed 10 million dollars, a second ITA under CWSRF category not to exceed 5 million dollars and a third ITA under the SWSRF category not to exceed 5 million dollars.

Vote: Unanimous, motion carried.

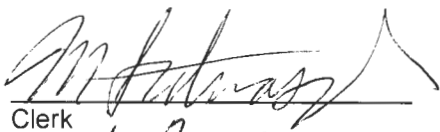
Public Hearings: None.


Public Comment: None.

Councilmember's Privilege: Groeneveld, Dixon-Miller and Flaminio thanked Mike and Jeff for the work they did to help the City of Kingsford raise the \$5 million dollars towards the Heights project. Baldinelli hopes that the city will get funding for all 3 categories.

Adjournment: **Motion** by Dixon-Miller; **second** by Groeneveld to adjourn the meeting. Meeting adjourned at 6:54 PM.

Vote: Unanimous, motion carried


Clerk


Mayor