

Utility Billing Questions

• **How often are water bills mailed?**

Water bills are generated monthly and mailed on or about the 5th of the month.

Bills are due on the 25th of the same month. If the bill is not paid by the due date, a penalty fee will be added to the initial amount.

UTILITY BILLING		
BILLING PERIOD	BILLING DATE	DUE DATE
JANUARY 1 - JANUARY 31	FEBRUARY 5TH	FEBRUARY 25TH
FEBRUARY 1 - FEBRUARY 28	MARCH 5TH	MARCH 25TH
MARCH 1 - MARCH 31	APRIL 5TH	APRIL 25TH
APRIL 1- APRIL 31	MAY 5TH	MAY 25TH
MAY 1 - MAY 31	JUNE 5TH	JUNE 25TH
JUNE 1 - JUNE 30	JULY 5TH	JULY 25TH
JULY 1 - JULY 31	AUGUST 5TH	AUGUST 25TH
AUGUST 1 - AUGUST 31	SEPTEMBER 5TH	SEPTEMBER 25TH
SEPTEMBER 1 - SEPTEMBER 30	OCTOBER 5TH	OCTOBER 25TH
OCTOBER 1 - OCTOBER 31	NOVEMBER 5TH	NOVEMBER 25TH
NOVEMBER 1 - NOVEMBER 31	DECEMBER 5TH	DECEMBER 25TH
DECEMBER 1 - DECEMBER 31	JANUARY 5TH	JANUARY 25TH

Final bills – When an occupant is vacating a property, a moving date and forwarding address must be provided to calculate a final bill. Final bill payments are due within 15 days of the moving date.

• **Are fees for garbage collection billed separately than water?**

Water, sewer and garbage collection charges are all included on the same bill.

• **What is the garbage collection fee?**

The current garbage collection fee is \$15 per month.

• **What is the water & sewer service & usage charges?**

The most recent Utility Rates are updated here: <https://mi-kingsford.civicplus.com/216/Utility-Rates>

• **What payment methods are accepted for utility and tax payments?**

The City of Kingsford accepts cash, check, money order, credit card* & ACH Payments**. Online payments are also available. Visit the City’s website at www.kingsfordmi.gov.

*When paying with a card, Point & Pay adds a processing fee of 3% with a \$2.00 minimum. Cardholders must be present and possess a valid ID. The cardholder’s name must be printed on the card. We do not accept gift cards, H&R Block cards, etc. **The processing fee also applies to online payments.
**The ACH Authorization form can be picked up, filled out, and turned into the Utility Clerk at the City Hall. There are no fees using ACH.

• **What address do I mail my water and tax payments to?**

Payments can be mailed to 305 S. Carpenter Avenue, Kingsford, MI 49802. For your convenience, there is also a drop box located in the parking lot near the rear entrance at City Hall that can be utilized for making payments after hours. Payments can also be made in person inside the City Hall office during regular business hours.