



City of Kingsford

New Build/Service

Customer/Business Information - Fill this section out completely & sign

First Name: _____ Last Name: _____
Business Name: _____
Billing Address: _____
Street, City, State & Zipcode
Phone Number: _____ Email: _____
Invoice Delivery Method: Email Regular Mail
Turn in signed & completed form to the assessor at
the Kingsford City Hall located at 305 S Carpenter Ave.
Kingsford, MI 49802 or via email to
assessor@kingsfordmi.gov

Customer/Representative Signature: _____ Date _____

Internal Use Only - Assessing Dept.

Legal Description: _____
Parcel ID: _____
NEW Address: _____

Water/Sewer Permit Section - Dept. of Public Works

Cost

Water Permit
Sewer Permit

Water Permit #
Sewer Permit #

Meter Type

Cost

3/4" Water Meter
1" Water Meter
1 1/2" Water Meter
2" Water Meter
3" Water Meter
4" Water Meter

Added Charges

Cost

MR Invoice# & Date: _____ Subtotal: _____
Payment Rec'd Date: _____ 10% Admin Fee: _____
Work Order Sent Date: _____ Total to Bill: _____
Work Order Completed: _____

THE ACCOUNT & SERVICES WILL NOT BE ACTIVATED/CONNECTED UNTIL PAYMENT IS MADE IN FULL

City of Kingsford

305 South Carpenter Avenue

Kingsford, MI 49802

THIS INSTITUTION IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER